



Please listen to the following instructions for obtaining proof of employment and income:

To obtain **proof of employment**, you will need:

- the University of Wisconsin employer code, which is 18032
- the employee's Social Security Number
- a permissible purpose for accessing the information, as defined by the Fair Credit Reporting Act
- *and* credentialed access to use The Work Number, the UW's designated provider of employment and income verifications.

For more information on accepted permissible purposes and using The Work Number, please visit www.theworknumber.com FORWARD SLASH verifiers, or call The Work Number client service center at 1-800-367-5690.

If you require **proof of income** or salary, you will need:

- the University of Wisconsin employer code, which is 18032
- the employee's Social Security Number
- a permissible purpose for accessing the information, as defined by the Fair Credit Reporting Act
- consent from the employee to access his/her income data
- *and* credentialed access to use The Work Number, the UW's designated provider of employment and income verifications.

For more information on accepted permissible purposes, forms of consent and using The Work Number, please visit www.theworknumber.com FORWARD SLASH verifiers, or call The Work Number client service center at 1-800-367-5690.

Social Services Agencies: please visit www.theworknumber.com-FORWARD SLASH-socialservices, or call 1-800-660-3399 for more information on registering with and using The Work Number service.

Thank You.