

# University of Wisconsin

## Explanation of Social Service Verification Information

This document provides those who request a social service verification an explanation of the information found on The Work Number verification screen.

XXX-XX-XXXX		Information Current As Of 04/29/2016
<b>Order Information</b>		
<b>Verification Type:</b>	Social Services Verification	
<b>Permissible Purpose:</b>	Employee's eligibility for a benefit granted by a governmental agency; - we are required by law to consider the employee's financial responsibility or status	
<b>Reference Number:</b>	4349556681	
<b>Tracking Number:</b>	NA	

Sample of the top section of the report screen.

**Employee:**

Always Displays as "Firstname Middlename LastName".

**Social Security Number:**

Employee's Social Security Number. If the SSN is not available, the ITIN is used. If the ITIN is not available, the eight digit Employee ID is used.

**Information Current As Of:**

The date displayed will be the employee's Last Check Date or the date of the most recent data file when payroll data doesn't exist for new employees.

**Verification Type:**

Social Services Verification

**Permissible Purpose:**

Provided by verifier.

**Reference Number:**

Assigned by The Work Number.

**Tracking Number:**

Assigned by The Work Number.

Employee	
<b>Address 1:</b>	Data not provided
<b>Address 2:</b>	Data not provided
<b>City:</b>	Data not provided
<b>State:</b>	Data not provided
<b>Zip:</b>	Data not provided
<b>Phone Number:</b>	Data not provided
<b>Date of Birth:</b>	10/03/1981

Employee section of the report screen.

**Address1, Address 2, City, State, Zip, Phone Number:**

Data Not Provided (University of Wisconsin is not providing employee home address information).

**Date of Birth:**

Employee Birth Date.

**University of Wisconsin**  
Explanation of Social Service Verification Information

Employment	
<b>Employer:</b>	University of Wisconsin - Stout (18032)
<b>Headquarters Address:</b>	
<b>Address 1:</b>	c/o UW Service Center
<b>Address 2:</b>	660 W Washington, Suite 201
<b>City:</b>	Madison
<b>State:</b>	WI
<b>Zip Code:</b>	53703
<b>Employer Disclaimer:</b>	All Garnishment/Child Support requests should be sent to: University of Wisconsin Service Center 660 West Washington Avenue, Suite 201 Madison, WI 53703 Fax: 608-890-2327
	Verifications display a single job title, but employees may hold multiple job titles during their employment period.
	This report will not include income earned and sourced by other organizations such as: UW Hospital, UW Medical Foundation, UW Alumni Foundation, or contract work not paid by the University.
	A negative value in the Total Time with Employer indicates a future hire.
<b>Federal Employer Identification Number (FEIN):</b>	396006492



Top of Employment section of the report screen.

**Employer:**

University of Wisconsin 18032 (identifier number assigned by The Work Number). Campus Name and Logo displayed based on the Primary employment according to Benefit Primary flag.

**Headquarters Address:**

c/o UW Service Center address.

**Employer Disclaimer:**

University of Wisconsin disclaimer statement.

**Federal Employer Identification Number (FEIN):**

Displays University of Wisconsin FEIN number.

<b>Division:</b>	Data not provided
<b>Union Affiliation:</b>	Data not provided
<b>Work Location (Job Site):</b>	
<b>Address1</b>	Data not provided
<b>Address2</b>	Data not provided
<b>City</b>	Data not provided
<b>State</b>	XX
<b>Zip</b>	Data not provided

Center of Employment section of the report screen.

**Division:**

Displays as "Data Not Provided", but the Business Unit is displayed in the Employer field (based on the Primary employment according to Benefit Primary flag).

**Union Affiliation:** Data Not Provided.

**Work Location:** Data Not Provided.

**University of Wisconsin**  
Explanation of Social Service Verification Information

<b>Employment Status:</b>	Active
<b>Most Recent Start Date:</b>	01/01/2012
<b>Original Hire Date:</b>	08/31/2009
<b>Reason for Termination:</b>	Data not provided
<b>Total Time With Employer:</b>	6 Years, 8 Months
<b>Job Title:</b>	ASSOC ADVISOR

Bottom of the Employment section of the report screen.

**Employment Status:**

Active or Inactive. This status is based on Benefit Primary Flag record. However, if the employee has multiple jobs and any are active, the employee status is reported as active.

**Most Recent Start Date:**

Most recent hire date from employee's Benefit Primary Job.

**Original Hire Date:**

Employee's Original Hire date is pulled from the oldest of:

1. Benefits Service Date;
2. Adjusted Continuous Service Date (ACSD), if earlier than Benefits Service Date;
3. Original Hire Date, if earlier than Benefits Service Date and Adjusted Continuous Service Date (ACSD);
4. The hire date for their Benefit Primary Flag Job, if a Benefits Service Date, an Adjusted Continuous Service Date, and an Original Hire Date do not exist for the employee.

**Reason for Termination:** Data Not Provided.

**Total Time With Employer:**

Calculated by taking the Information Current 'As Of Date' minus the 'Original Hire Date'.

**Job Title:**

Job Title for employee's Primary employment. When the employee has multiple employment records, the Job that has the Benefit Primary Flag is selected.

<b>Benefits</b>	
<b>Medical Insurance:</b>	Data not provided
<b>Dental Insurance:</b>	Data not provided
<b>Vision Insurance:</b>	Data not provided
<b>Workers' Compensation:</b>	Data not provided

Benefits section of the report screen.

**Medical Insurance:** Data Not Provided.

**Dental Insurance:** Data Not Provided.

**Vision Insurance:** Data Not Provided.

**Workers' Compensation:** Data Not Provided.

**University of Wisconsin**  
Explanation of Social Service Verification Information

Income and Deductions	
Rate of Pay:	\$38,764.00
Employee Pay Frequency:	Annual
Avg. Hrs. Worked / Pay Period:	40
Pay Cycle:	Monthly

Income and Deductions section of the report screen.

**Rate of Pay:**

This field is calculated based on the different categories of employment as follows

**Employee Type and Calculation**

**FA/AS/LI (formerly Unclassified) employee paid monthly** - Rate of Pay calculated with reference to Salary calculated from compensation\*FTE as listed in HRS

**University Staff employee paid hourly (active)** - Rate of Pay is the hourly rate at the time of employee's last payroll

**University Staff employee paid hourly (inactive)** - Rate of pay is the hourly rate at the time of the employee's last full payroll

**Employee paid via a Lump Sum (non-student)** - Rate of pay is zero

**Employee with multiple jobs** - Rate of Pay is calculated for each job using the methods described above and sum to get the total

**Employee has both hourly and monthly active paid appointments** - Pay Rate is calculated as above and will be annualized.

**Student Employee paid via a Lump Sum** - Rate of pay is zero

**Employee Pay Frequency:**

Describes the Rate of Pay value, for example Annual or Hourly.

**Average Hours Worked Per Pay Period:**

This field is calculated based on the different categories of employment as follows

**Employee Type and Calculation**

**FA/AS/LI (formerly Unclassified) employee paid monthly** - Average Hours are calculated using employee's FTE as listed in HRS

**University Staff employee paid hourly (active)** - Average Hours are the hours reported on the most recent payroll

**University Staff employee paid hourly (inactive)** - Average hours are taken from the employee's last full payroll

**S+V basis employees with no FTE in HRS** - Average Hours are calculated from the most recent payroll

**Employee paid via a Lump Sum (non-student)** - Average Hours calculated from the total of the lump sum payment divided by the WRS Standard Rate

**Student Employee paid via a Lump Sum** - Average Hours calculated from the total of the lump sum payment divided by the average student rate calculated for ACA

**Employee who has differentials and add-on pay** - Average Hours are not affected by differentials and add-ons and are calculated using the hours reported on the most recent payroll

**Employee with multiple jobs and/or multiple employment categories** - Average Hours are based on the sum of categories as calculated above

**Pay Cycle:**

Frequency of pay based on the employee's Primary job. When the employee has multiple employment records, the Job that has the Benefit Primary Flag is selected.

**University of Wisconsin**  
Explanation of Social Service Verification Information

<b>Income Summary</b>						
	<b>Base Salary</b>	<b>Overtime</b>	<b>Commissions</b>	<b>Bonus</b>	<b>Other</b>	<b>Total</b>
<b>2016</b>	\$16,151.65	\$0.00	Data not provided	Data not provided	\$0.00	\$16,151.65
<b>2015</b>	\$38,763.96	\$0.00	Data not provided	Data not provided	\$0.00	\$38,763.96

---

**Payroll Deduction for All Insurance Coverage:** Data not provided

Income Summary section of the report screen.

**Year:**

Year represents the Calendar Year (all balances shown are accumulated balances for the Calendar Year)

**Base Salary and Total:**

Total Gross Pay for the employee for the specified year

**Payroll Deduction for All Insurance Coverage:** Data Not Provided.

<b>Pay Period Detail</b>	
<b>Income:</b>	
<b>Total Gross Earnings:</b>	\$3,230.33
<b>Total Net Earnings:</b>	\$2,096.49
<b>Pension:</b>	Data not provided
<b>Other Income:</b>	Data not provided
<b>Withholding:</b>	Data not provided

Pay Period Detail section of the report screen.

**Income:**

**Total Gross Earnings:**

Total Gross Pay Earnings for the pay period.

**Total Net Earnings:**

Total Net Pay Earnings for the pay period.

**Pension:** Data Not Provided.

**Other Income:** Data Not Provided.

**Withholding:** Data Not Provided.

**University of Wisconsin**  
Explanation of Social Service Verification Information

**Historical Pay Period Summary**

Pay Period End Date	Pay Date	Hours Worked	Gross Earnings	Net
04/30/2016	04/29/2016	176.01	\$3,230.33	\$2,096.49
03/31/2016	04/01/2016	181.88	\$3,230.33	\$2,096.48
02/29/2016	03/01/2016	170.14	\$3,230.33	\$2,096.48
01/31/2016	02/01/2016	181.88	\$3,230.33	\$2,097.59
12/31/2015	01/04/2016	181.88	\$3,230.33	\$2,097.38
11/30/2015	12/01/2015	176.01	\$3,230.33	\$2,098.74
10/31/2015	10/30/2015	181.88	\$3,230.33	\$2,074.74
09/30/2015	10/01/2015	176.01	\$3,230.33	\$2,098.74
08/31/2015	09/01/2015	181.88	\$3,230.33	\$2,111.40
07/31/2015	07/31/2015	181.88	\$3,230.33	\$2,111.41
06/30/2015	06/30/2015	176.01	\$3,230.33	\$2,111.40
05/31/2015	06/01/2015	181.88	\$3,230.33	\$2,111.41
04/30/2015	05/01/2015	176.01	\$3,230.33	\$2,098.91
03/31/2015	04/01/2015	181.88	\$3,230.33	\$2,098.93
02/28/2015	02/27/2015	164.28	\$3,230.33	\$2,095.03
01/31/2015	01/30/2015	181.88	\$3,230.33	\$2,103.18
12/31/2014	01/02/2015	181.88	\$3,230.33	\$2,103.17

Historical Pay Period Summary section of the report screen.

**Pay Period End Date:**

End date of the Pay period in which employee had pay.

**Pay Date:**

Pay Check Date.

**Hours Worked:**

For employees with one Job, the hours worked during the pay period will be reflected; for employees with multiple jobs hours worked will be totaled across the jobs; for employees with one or more jobs with no hours specified, average hours will be calculated by taking the pay divided by the WRS Standard Rate; for employees with multiple jobs with both specified and unspecified hours worked, the hours will be calculated using the previous logic and totaled.

**Gross Earnings:**

Gross Pay Earnings for the specified pay period.

**Net:**

Net Pay Earnings for the specified pay period.

The statement above is an official verification generated from The Work Number. Because this verification is system-generated with data that originated directly from the employer's payroll system, it is tamper-resistant and represents a higher level of authenticity than employee-furnished copies of paystubs or W2s. If any information is missing, it is because the employer did not provide this information for inclusion in The Work Number verification. Information not provided by the employer is showing as "Data Not Provided".  
**Note:** If this person left this employer and was rehired later, the "Total Time with Employer" amount will likely be understated and will only reflect the most recent consecutive months of service. Questions? Call 1-800-996-7566 (Hearing impaired clients may call 1-800-424-0253 / TTY).

**Official Verification Information:**

The statement above is an official verification generated from The Work Number. Because this verification is system-generated with data that originated directly from the employer's payroll system, it is tamper-resistant and represents a higher level of authenticity than employee-furnished copies of paystubs or W2s. If any information is missing, it is because the employer did not provide this information for inclusion in The Work Number verification. Information not provided by the employer is showing as "Data Not Provided".

**Note:** If this person left this employer and was rehired later, the "Total Time with Employer" amount will likely be understated and will only reflect the most recent consecutive months of service. Questions? Call 1-800-996-7566 (Hearing impaired clients may call 1-800-424-0253 / TTY).