Access your Earning Statement

Earning Statements are available to active employees two days prior to the scheduled pay date.

Access your Earning Statement

1. Sign into my.wisconsin.edu
2. Click the Payroll Tile.
3. Click Earning Statements on the left side menu.
   
   **NOTE:** To view Earning Statement back further than what appears on the page, click the filter icon in the upper left and adjust the from date.

4. Select the Earning Statement by clicking on the arrow of the check date row to view.
5. A new browser tab will open with the earning statement.
   
   **NOTE:** If the earning statement did not open, verify that your browser does not have pop-ups blocked for this site.
6. Once you have finished reviewing your earning statement you may close that browser window.
7. To view additional earning statements, select the check date from the list.
8. On the browser tab with the list of earning statements, click the action menu with the three vertical dots in the upper right corner and select sign out.