Personal Details – Marital Status

Employees can update their marital status through Self-Service.

Marital Status

1. Navigate to your Portal.
   - MyUW System portal at https://my.wisconsin.edu/ for all campuses except UW Madison
   - MyUW Madison portal at https://my.wisc.edu/ for UW Madison employees

2. Click the **Personal Information** Tile.

3. Click the **Update My Personal Information** hyperlink, found near the bottom of the screen.

4. Select **Marital Status** on the left sidebar.

5. Click the dropdown for **New Status** to select your status.

6. Enter the date that the status was effective.

7. Click **Save.**
   Note: Any future-dated changes will not be visible in Self-Service until that date.