

# View Benefits Summary and Confirmation Statements

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## View Benefits Summary Page

The Benefits Summary page displays your current benefit elections.

1. Access your MyUW portal.
  - a. **All UW:** Employees can access the MyUW System portal at <https://my.wisconsin.edu/>
  - b. **UW Madison:** Employees can access the MyUW Madison portal at <https://my.wisc.edu/>
2. Click **Launch full app** on the *Benefit Information* Tile.
3. Status of all Benefit Plan enrollments will display as of the current date.  
**NOTE:** To view benefit enrollment by other dates, change the **My Benefits on** date and click **Refresh**.
4. Click on any of the items that say *Review* to view details about that item.
  - Click the **'X'** in the upper right-hand corner to return to your Benefits Summary.

## View Benefit Enrollment Confirmation Statements

The Benefit Enrollment Confirmation Statement is a snapshot view of enrollments for a specific year.

1. Access your MyUW portal.
  - a. **All UW:** Employees can access the MyUW System portal at <https://my.wisconsin.edu/>
  - c. **UW Madison:** Employees can access the MyUW Madison portal at <https://my.wisc.edu/>
2. Click **Launch full app** on the *Benefit Information* Tile.
3. Select the **Benefit Enrollment Confirmation Statements** tab.
4. Click the hyperlink for document to review.  
**NOTE:** If a statement does not display, check that pop ups are enabled on the page.