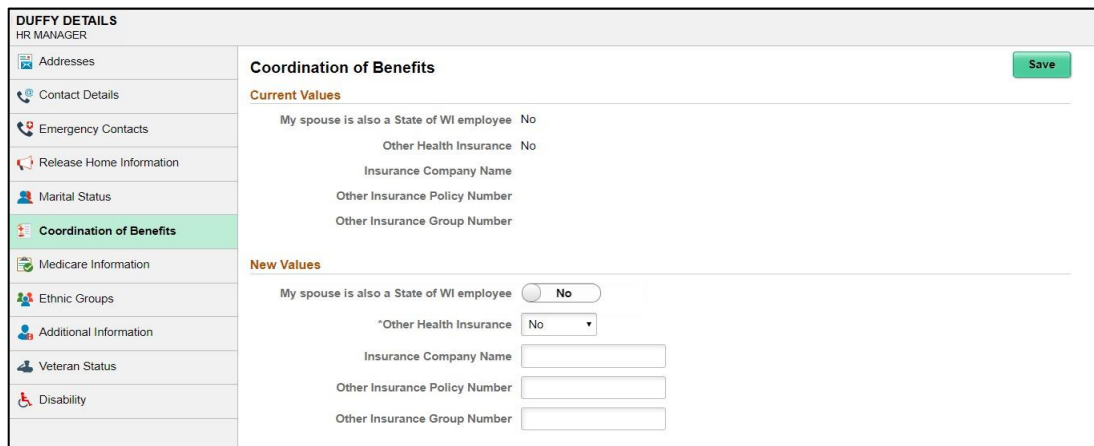


# Updating Other Health and Medicare Information Using Self Service

Other Health and Medicare information is used for coordination of benefits between health plans to determine primary payment responsibility. Log into [MyUW System Portal](#) (UW Madison employees please use [MyUW Portal](#)) Click the **Launch Full App** link on the **Personal Information** tile to display your current information

## Updating Other Health Information

1. Click on the **Update My Personal Information** link.
2. Select **Coordination of Benefits** from the left menu.



3. Choose **Other Health Information** from the drop-down list.
  - If your answer is 'Yes', enter the **Insurance Company Name**, **Insurance Policy Number**, and the **Insurance Group Number** and indicate if your spouse is also a State of WI employee.
  - Click the **Save** button when all information has been entered and a green success bar will appear momentarily at the top of the page.

## Updating Medicare Information

1. Select **Medicare Information** from the left menu
2. Enter the **Effective Date** of Medicare coverage and your **Medicare Number**
3. In the **Medicare A Indicator** and / or **Medicare B Indicator** field:
  - a. Change the **Indicator** by clicking into the Yes/No indicator field
  - b. Select a **Reason** from the drop-down
4. Click the **Save** button and a green success banner will appear briefly at the top of the page.

