Payroll Change Project
Split Benefits Deductions

Town Hall Meeting
February 16, 2021

Sign language interpretation service is being provided.
Go to: https://uwmadison.zoom.us/j/99149761283
Payroll Change Project
Split Benefits Deductions

All mics are muted
You can enter questions in Chat
Questions will be answered after the presentation
Presentation will be recorded
Presentation and slides will be posted on the project website
Today’s Presenters

Dan Chanen
Interim Associate Vice President and Chief Human Resource Officer
UW System Administration

Jenny Hanewall
Interim Asst. Director of Customer Support and Service Delivery
UW Shared Services
Today’s Agenda

What is the project
How this benefits you
When change will occur
How the change affects your paychecks in 2021
What you need to do
Questions from Chat
What is the project

Standardize UW System payroll with two components:

1. Move all employees to the biweekly payroll schedule
2. Evenly split most benefit deductions over the biweekly paychecks
Why are we doing this project?

• Simplify and standardize institutional payroll processes
• Simplify communications about payroll procedures
• Aligns with UW System Operational Excellence goal of 2020FWD Strategic Framework
How this will benefit you

- Evenly split most benefit deductions over first two biweekly pay periods of each month instead of one
- Make paychecks more even each pay period
- Help with monthly planning
When change will occur

Starts on your April 22, 2021, paycheck
How changes will affect your paycheck in 2021

- Most deductions split evenly across two paychecks each month

- Those deductions include:
  - Health Insurance
  - Dental insurance
  - Vision Insurance
  - Life insurance
What’s not changing

• Two months per year there are three pay periods
• Deductions will **not** be taken on the third pay period in a month
• Deduction contributions for Wisconsin Retirement System (WRS), UW Tax-Sheltered Annuity (TSA) 403(b), and Wisconsin Deferred Compensation (WDC) 457 Program will be deducted on **ALL** paychecks
What’s not changing

• Total benefit deduction amounts

• Annual leave accrual amounts

• The timing of your annual leave allocation – You will continue to have leave allocated on a calendar year basis and salaried employees will continue to have leave allocated on a fiscal year basis
What you need to do

• If you have automatic payments set up (for example, mortgage, car loan, utilities, etc.) review and adjust your monthly budget and automatic payments

• Work with your financial entities to adjust your payments to match your new biweekly paycheck amounts
What you need to do

• Spending and Savings Plan Workshops
  o Tuesday, February 23, 2021, 9:00 AM
  o Wednesday, March 24, 2021, 5:00 PM
  o Tuesday, April 27, 2021, 12:00 PM
  o Wednesday, May 12, 2021, 8:00 AM
  o Tuesday, June 22, 2021, 5:00 PM

• Register: uwservice.wisconsin.edu/split-benefits-deductions
What you need to do

Split Benefits Deduction Support

UW-Madison Support
Phone: (608)265-2257
Email Questions:
2021PayrollChanges@ohr.wisc.edu

UW System Support
Phone: (888)298-0141 or (608)262-0600
Email Questions:
2021PayrollChanges@uwss.wisconsin.edu

Website:
https://uwservice.wisconsin.edu/split-benefits-deductions
Questions

Enter your questions in Chat
Thank You for Attending and Participating

A link to the video and the slides of today’s presentation will be posted on the Project Website:

https://uwservice.wisconsin.edu/split-benefits-deductions