

### Declaration of Wages for Non-Wisconsin Residents

Please check **all** of the following boxes that apply:

- You reside outside of Wisconsin
- You are not a Wisconsin resident
- You are not a resident of a state with which WI has a reciprocal agreement (IN, IL, MI, KY)
- Your work is performed primarily outside of Wisconsin
- You had earned wages while present in **Wisconsin** that are **over \$1500** in the calendar year.

For Year:
20_____

If all of the boxes above are checked, you are **required** to complete this form and submit it to the UW Service Center/Payroll.

Last Name:	First Name:	Middle Initial:	Empl ID (if known):
Date of Birth:	Home Phone Number:	Email Address:	
Home Street Address:		City/State/Zip:	
USA State of Residence:		UW Campus:	

Indicate the amount of allocated time worked in the **State of Wisconsin**:

Description of Work Activity:	Beginning Date:	Ending Date:	*Number of Days:	**Gross Pay Daily Rate:	Line Total (# of days X Gross Pay):
(Example) Employee Training	8/19/2015	8/22/2015	4	\$205.00	\$820.00

\*This includes weekends

\*\*Gross Pay Daily Rate calculation: Monthly Salary/Actual number of days in the month

I declare that while working in Wisconsin, I am a legal resident of the State of \_\_\_\_\_. The UW will use the data from my filed W-4 for determining taxable wages and withholding outside of this declaration. Under the penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete.

Signature of Employee: \_\_\_\_\_ Date: \_\_\_\_\_

By approving this form, I certify I am authorized to approve these forms on behalf of the campus/division. I have personally reviewed this form for accuracy and validated the times this employee was working in the State of Wisconsin.

Signature of HR/PY Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only			
Ticket #:	Date Received:	Initials:	Date Processed: