

Student Help Additional Information

Employee Name:	Empl ID:	Empl Rcd#:
Business Unit:	Department:	

Time Entry/Work Schedule Approver

Title	Coordinator / Approver Name	Empl ID
Payroll Coordinator		
Payroll Coordinator (2)		
Payroll Coordinator (3)		
UW Approver		
UW Approver Back-up		
Non-UW Approver		
Non-UW Approver Back-up		

Student Differential ID (1): Student Differential ID (2):

International Tax Information

Visa: Yes No
 Visa Type:
 Individual Tax ID Number (ITIN):
If employee, update Visa information in Glacier.

Additional Personal Information

FICA: Yes No Work Study Job Type:

Email Type Email Address

 Time Entry Mode:

Effective Date:
 Fiscal Year:
 Select Budget Level: Appointment Position Department

SEQ#	GL Business Unit	Fund (3 digits)			DeptID (6 digits)				Program (1 digit)	Project/Grant ID (7 digits)							Distribution% (000.000)	Earnings Code (3 characters)		

Name: _____ Signature: _____ Date: mm/dd/yyyy

For Office Use Only Processed By: _____ Date: _____